Name	Date
	Date

How to Write a Personal Check Guided Lesson

Your phone bill of \$54.16 to TellAll Phone Company, for your cell phone, is due on February 20, 2017. Write a check to the company using the blank template below.

		0103
	DATE	
PAY TO THE ORDER OF	\$	
		DOLLARS
FOR		
#12428896#6545898434#3266		

Name _____

Date _____

How to Write a Personal Check Guided Lesson Key

0105 DATE Feb 20, 2017

TellAll Phone Company \$ 54.16 PAY TO THE ORDER OF ..

16 Fifty-four $\frac{100}{100}$

FOR Phone bill

Your Signature

#12428896#6545898434#3266

Make sure you included:

- 1. Date
- 2. Pay to the Order Name
- 3. Amount in numbers
- 4. Amount in words
- 5. Memo (Phone bill)
- 6. Your signature