

Name: _____

Calculating Your Paycheck - Weekly Time Card 1

Employees that are paid by the hour must keep a time card. The time card lets the employer know when the employee reported for work, when they left and came back from lunch, and when they stopped working each day. Total hours worked is the sum of the daily hours worked within a pay period. Gross pay is the sum of regular pay and overtime pay. **Directions: Calculate how many hours the following employees worked each day, the total hours they worked for the pay period, and then calculate their earnings.**

Name: Frank Smith						
DAY	DATE	IN	OUT	IN	OUT	HOURS
MON	6-Apr	8:00	12:00	12:30	6:00	
TUES	7-Apr	8:00	12:30	1:00	5:00	
WED	8-Apr	7:45	11:15	11:45	4:30	
THUR	9-Apr	7:45	11:30	12:00	4:30	
FRI	10-Apr	8:15	1:00	1:30	5:30	
SAT	11-Apr	10:00	3:00			
Total Hours Worked						

Name: Karen Brown						
DAY	DATE	IN	OUT	IN	OUT	HOURS
MON	4-Jan	8:00	1:00	2:00	5:00	
TUES	5-Jan	8:15	1:00	2:00	5:00	
WED	5-Jan	7:45	12:30	2:00	5:00	
THUR	7-Jan	8:00	12:00	1:00	4:30	
FRI	8-Jan	7:00	12:00	1:30	4:30	
SAT	9-Jan	9:00	1:00	2:00	5:00	
Total Hours Worked						

Name: Bill Johnson						
DAY	DATE	IN	OUT	IN	OUT	HOURS
MON	15-Dec	11:00	3:00	4:00	7:00	
TUES	16-Dec	11:15	3:00	4:00	7:00	
WED	17-Dec	11:15	3:00	4:00	7:00	
THUR	18-Dec	11:00	3:00	4:00	7:00	
FRI	19-Dec	11:00	3:00	3:30	7:00	
Total Hours Worked						

Name: Ted Hall						
DAY	DATE	IN	OUT	IN	OUT	HOURS
MON	1-Aug	5:00	9:00			
TUES	2-Aug	4:00	8:00			
WED	3-Aug	6:30	11:00	12:00	5:00	
THUR	4-Aug	6:45	11:30	12:00	3:00	
FRI	5-Aug	9:00	1:00	1:30	5:30	
SAT	6-Aug	5:00	9:00			
SUN	7-Aug	8:00	12:00			
Total Hours Worked						

Regular Pay:	\$8.50 per hour		
Overtime Pay:	1.5 x regular pay for hours over 40		
Frank Smith	Hours	Rate	Amount
Regular			
Overtime			
Gross Earnings			

Regular Pay:	\$12.00 per hour		
Overtime Pay:	1.5 x regular pay for hours over 40		
Karen Brown	Hours	Rate	Amount
Regular			
Overtime			
Gross Earnings			

Regular Pay:	\$9.90 per hour		
Overtime Pay:	1.5 x regular pay for hours over 40		
Bill Johnson	Hours	Rate	Amount
Regular			
Overtime			
Gross Earnings			

Regular Pay:	\$8.70 per hour		
Overtime Pay:	1.5 x regular pay for hours over 40 2 x regular pay for all Sunday hours		
Ted Hall	Hours	Rate	Amount
Regular			
Overtime at 1.5 x			
Overtime at 2 x			
Gross Earnings			

